

# Program Certification Request Form



Activity Name: \_\_\_\_\_

Start Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Date: \_\_\_\_\_ End Time: \_\_\_\_\_

*HRCI*  
Total Activity Time (hours): \_\_\_\_\_  
Non-Learning Time (hours): \_\_\_\_\_

Presenter Name: \_\_\_\_\_

Presenter Biography (may also be uploaded in HRCI):

### Learning Objectives

### Activity Description (If Agenda or PowerPoint Slides available, please provide for upload for HRCI)

Activity Location: Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_

Website/Registration/Organization URL: <https://midsouth.shrm.org/home>

Provide URL if not Mid-South SHRM: \_\_\_\_\_

### **HRCI**

Activity Type:

- Chapter HR Educational Program (Chapter program)     Seminar (single/two-day program on single topic)     Workshop (group of people leading HR subject)

Is this an ongoing activity?     Yes     No

Credit Type:

- Business     Global     HR (General)

### **SHRM-CP**

Intended Audience:

- All     Early Career     Mid-Level     Senior Level     Executive Level

Activity Format:

- Seminar/Workshop     Reoccurring Seminar/Workshop

SHRM BOCK Alignment (Choose at Least One)

- Business Acumen     Consultation     Ethical Practices     Leadership & Navigation  
 Communication     Critical Evaluation     Global & Cultural Effectiveness     Relationship Management

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What functional area(s) will be represented/acquired by participants?

People (optional)

- Talent Acquisition & Retention
- Employee Engagement
- Learning & Development
- Total Rewards

Organizational (optional)

- Structure of the HR Function
- Org. Effectiveness & Development
- Workforce Management
- Employee Relations
- Technology & Data

Workplace (optional)

- HR in the Global Context
- Diversity & Inclusion
- Risk Management
- Corporate Social Responsibility
- U.S. Employment Law & Regulations

Strategy (optional)

- Business & HR Strategy